

**2016 Jersey Village FFA Craft & Gift Fair**  
**Cy-Fair Exhibit Center 11206 Telge Rd.**  
**Near Hwy 290 @ Telge Rd. across from Arnold Jr. High**

**2017 – REGISTRATION FORM**

*Saturday, November 4th (9AM – 5PM) / Sunday, November 5th (10AM – 4PM)*

**Registration:** Keep a copy of registration form for your records. Full payment must be received with registration form. Checks are cashed as received. **NO REFUNDS.** Confirmation letters will be sent by email.

**Amenities:** No admission or parking fees, 50,000 sq. ft. of inside shopping area, multiple entrances, all areas have traffic. Inside or outside booths available, electricity for booths against wall (note below). Concession and eating area. Restrooms inside and outside.

**Vendor Set-up:** Friday @ 8:00 am – 8:00 pm, Saturday @ 7:00am - 8:30 am **Open for business @ 9:00 am**, Sunday @ 8:30 am for vendors and we **Open to the public @ 10:00am.** Booth assignment announced just prior to the show unless pre-registered the previous year. Check-in at the Arena area – glass doors facing Telge. After unloading, park on the fence lines or near the outdoor rodeo arena, away from the building, to allow close parking for customers. The cars also draw attention to the facility out closer to the road. **VENDORS MUST BE OUT BY 7 PM ON SUNDAY NIGHT.**

**Vendors must furnish:** Display tables & chairs, tablecloths, extension cords & power strips must have GFI switch, fans (bldg is not Air Conditioned). Must donate one tax deductible raffle/silent auction item. Please deliver your donation item prior to 9:00am Saturday. Donation forms will be provided via e-mail and at check-in.

**WI FI/Hot Spot: Vendors will be responsible to provide their own internet connection.**

**JV FFA Booster Club (BC) Restrictions:** BC may limit number of booths selling the same products; may ask for removal of items not listed or deemed appropriate for venue. Booster Club may re-sell the booth, if a vendor is not ready to open by 9:00am Saturday. **Vendors may not re-sell their booth.** If we sell out and are unable to provide space, vendor will receive voided check or full refund. This is a CFISD school district property and district policies apply.

**NO SMOKING ALLOWED ANYWHERE ON THE FACILITY GROUNDS!**

**Contact Info:** Stefanie Otto 832-567-5891 or email: [jvcraftshow1@yahoo.com](mailto:jvcraftshow1@yahoo.com)

More Information and applications are available on our website at: [www.jerseyvillagecraftshow.com](http://www.jerseyvillagecraftshow.com)

**Payments:** Make checks payable to: JV FFA Booster Club

Mail to: P.O. Box 41300, Houston, Texas 77241

**Thank you for your support!! All proceeds will be used to support FFA program and scholarships.**

**Vendor Contact Name:** \_\_\_\_\_

**Email:** \_\_\_\_\_

Business Name: \_\_\_\_\_ Web site: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Other: \_\_\_\_\_ Fax: \_\_\_\_\_

Booth Products sold (include **ALL** items...detailed description...continue on back, if necessary):

\_\_\_\_\_

Were you with us last year? Yes \_\_\_\_\_ No \_\_\_\_\_

Booth preference: Booth # \_\_\_\_\_ Inside \_\_\_\_\_ Outside \_\_\_\_\_ or whatever is available \_\_\_\_\_

**Check One:** Electricity Required (\$10.00): Yes \_\_\_\_\_ No \_\_\_\_\_ Elect., if available, but NOT required \_\_\_\_\_

Booth size: 10 x 10 \_\_\_\_\_ \$ 110.00 / 12 x 10 \_\_\_\_\_ \$ 120.00 / 20 x 10 \_\_\_\_\_ \$195.00 / 24 x 10 \_\_\_\_\_ \$215.00

**Electrical? \_\_\_\_\_ \$10.00 Please add to your booth payment.**

**Total Payment (booth rental) \$ \_\_\_\_\_ Cash / \$ \_\_\_\_\_ Check# \_\_\_\_\_**

**JV FFA Received by: \_\_\_\_\_ Date: \_\_\_\_\_**